



Dr. Jill Garripoli
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Newborn Policy of Payment

Congratulations on your new bundle of joy! This is such an exciting time for you and your family so we want to make sure this transition is as smooth as possible. Please read and sign the form below regarding adding your child to your insurance.

Insurance and Payments:

Payment in full is expected at time of service. This includes co-pays, co-insurance and deductibles. Newborn coverage is not automatic; parents must take pro-active steps to add your child to the policy. Depending on the insurance, your child is covered under the mother for 30 days but you still have to contact the insurance company to let them know that your child has been born and to start the process. Please make sure you are in contact with your Human Resources Department to make sure they have received all necessary paperwork from you so they can send it over to the insurance company. Once all necessary documentation is received from your Human Resources Department, the insurance company does backdate the coverage to your child's date of birth. We require your child to be active with your insurance for all visits, but especially by the 2 month well visit since this is the most costly because of vaccinations. If for whatever reason, your child is saying "ineligible" or "not found on the payer's files", we will be in contact with you and we would need you to send us some form of documentation from the insurance company that your child has been added to your plan. We don't want you to miss the open enrollment for coverage and be forwarded any balances.

_____ I understand that I must contact my insurance company to add my child to my insurance policy to insure coverage for my child.

_____ I understand that in the event my child's insurance says "ineligible" or "not found on payer's files", I will send proof of coverage for my child from the insurance company.

_____ I understand that if my child is not added to my insurance company, I will be financially responsible for any claims my insurance company doesn't cover.

Parent/Legal Guardian (Print Name)

(Date)

Parent/Legal Guardian (Signature)